



UNITED STATES NAVAL ACADEMY
PARENT ASSOCIATION of MINNESOTA

**CONSTITUTION
OF
THE UNITED STATES NAVAL ACADEMY
PARENTS ASSOCIATION OF MINNESOTA**

Originally adopted April 28, 1983

As Amended April 29, 2006
And adopted by an unanimous vote by the General Membership
on October 28, 2006

As Amended February 9, 2008
And adopted by an unanimous vote by the General Membership

ARTICLE I

The name of this organization shall be:

THE UNITED STATES NAVAL ACADEMY PARENTS ASSOCIATION OF MINNESOTA

ARTICLE II

MISSION

It is the Mission of the UNITED STATES NAVAL ACADEMY PARENTS ASSOCIATION OF MINNESOTA to assist the common interest of its membership in supporting its current Midshipmen in the pursuit of their education, activities and ultimate military careers and to promote the Mission, understanding and recruitment of the United States Naval Academy.

This organization is separate and distinct from other related Naval organizations such as and not limited to, the Blue and Gold Information Officers and the USNA Alumni Association.

ARTICLE III

MEMBERSHIP

Any parent or guardian of any Midshipman, alumnus, or a candidate for admission to the United States Naval Academy may become a member of this organization upon application for membership and payment of the current membership fee. While it is intended that the association be primarily concerned with Minnesota related Midshipmen and parents, others would not be excluded.

ARTICLE IV

BY-LAWS OF THE UNITED STATES NAVAL ACADEMY PARENTS ASSOCIATION OF MINNESOTA shall constitute the administrative laws of this association

Section I Membership

- A. General Membership: The family of each Naval Academy Accepted Appointee, current Midshipman or former Midshipman shall constitute one membership and shall be entitled to one vote per family, provided they are in good standing.
- B. Associate Membership: All parties in Minnesota interested in the objectives of this organization, and approved by the membership committee. Associate members shall be entitled to all benefits of this organization except that of holding active office or voting. Parents of Naval Academy Prep School (NAPS) or Foundation will be invited to become Associate Members.
- C. Ex-Officio Membership: All Naval Academy Blue and Gold Information Officers and Naval Academy Alumni Association Liaison Officers assigned to the state of Minnesota to provide advice and support shall be considered Ex-Officio members.
- D. Members in Good Standing: A member in good standing shall be one who is not delinquent in the payment of any financial obligation to this association.

Section II Dues

- A. The dues for all classes of Membership for one fiscal year, shall be established by the Board of Governors annually, at the first Board of Governors meeting of a given fiscal year.
- B. The governing fiscal year begins each June 1st and ends the following May 31st.
- C. The Board of Governors shall, if necessary, propose assessments which can be levied on General members, only with the approval of a majority of the general membership.

Section III
Organization

A. Board of Governors:

1. The affairs of the association shall be managed by the Board of Governors, which shall consist of the elected / selected officers of the association, hereinafter specified, as well as the Immediate Past President.

B. Elected Officers of the Parent Association

1. The elected officers of the Association shall be the President, a Vice-President 1/c, a Vice-President 2/c, a Vice-President 3/c, a Treasurer and a Secretary. Additional Officers may be established and elected by a majority vote of the General Membership at any general meeting of the Association. Each Officer shall serve for a term of one year with the exception of the Vice-President 2/c who shall at the end of their respective term shall assume the role of President for a one year term.
2. The Officers of the Association shall be elected by the General Membership at the March general meeting. Those newly elected officers shall be installed and assume leadership at the April general meeting.
3. Any vacancy occurring during the year shall be filled by the General Membership electing a new officer to serve the unexpired term created by such vacancy. This election shall take place at the next general meeting of the General Membership that is held after the vacancy occurs. The President may designate a member to serve in the vacant position until the election is held.
4. Each office shall be held by one membership, or by a couple, or by two (2) members, or by two (2) couples. Each person holding an office shall be considered to do so equally with such person's co-office holders. It will be the responsibility of those multiple same office holders to determine any breakvotes. The Board of Governors will resolve any dispute among elected officers.

5. The **President (whether individually or as Co-Presidents)** shall:

Assume responsibility for the Job Description and Functions of President as is described in the Parent Association of Minnesota Governing Structure.

In the case of **Co-Presidents**, the Co-Presidents shall preside during the absence of the President, and shall perform such other functions, as the President shall request.

6. The **Vice-President 1/c** shall preside during the absence of the President, and shall perform such other functions, as the President shall request.

Assume responsibility for the Job Description and Functions of President as is described in the Parent Association of Minnesota Governing Structure.

7. The **Vice-President 2/c** shall:

Assume responsibility for the Job Description and Functions of President as is described in the Parent Association of Minnesota Governing Structure.

8. The **Vice-President 3/c** shall:

Assume responsibility for the Job Description and Functions of President as is described in the Parent Association of Minnesota Governing Structure.

9. The **Treasurer** shall be responsible for the funds of the Association

Assume responsibility for the Job Description and Functions of President as is described in the Parent Association of Minnesota Governing Structure.

9. The **Secretary** shall:

Assume responsibility for the Job Description and Functions of President as is described in the Parent Association of Minnesota Governing Structure.

C. Committees Created to Attain Association Objectives

1. Establishment of Committees. This Association upon majority vote of the members in good standing, may from time to time establish committees as is deemed appropriate, may change the committee specifying such general or special duties as are necessary to accomplish the purpose for which the committee was established.
2. Permanent Standing Committees. This Association, upon majority vote of the General Membership in good standing, may from time to time establish such permanent standing committees as deemed appropriate.
3. Events and Activities of the Association shall be distributed to various elected Officers. These Officers shall be responsible for the success of each Event or Activity. Assignment of responsibility can vary with each administration of Officers. The Events, Activities and Committees are listed in the manual.

Section IV
Voting

A. Voting of the General Membership

1. Each family Membership in Good Standing of this association shall have one vote per parent and/or guardian, which the member may cast in any call for vote among the membership.
2. The vote of members who are not in Good Standing of this association shall not be counted in any call for vote among the membership and shall be considered a nullity.
3. Quorum: All General Members present in Good Standing at a regular or special meeting of this association shall constitute a quorum.
4. No vote of members present at a general or special meeting shall be valid, unless notices of the meeting have been sent either electronically or by regular US mail, to all members in Good Standing.

Section V
Amending the By-Laws

A. Process for Amending the By-Laws

1. Amendments to the By-laws may be proposed by an Officer of PAMN or by any General Member of this association in Good Standing.
2. The By-Laws may be amended by majority vote of the General Member in Good Standing, provided electronic and/or written notice of the proposed amendment is furnished to the membership at least two (2) weeks in advance of the voting. When approved by vote, the proposed amendment shall be effective immediately.

Section VI
Meetings

A. There shall be three (3) types of meetings for the General Membership.

1. Board of Governors meetings shall be called when there is sufficient need as determined by the President or as outlined in the Governing Structure Perpetual Calendar.
2. General Membership meetings shall occur as outlined in the Governing Structure Perpetual Calendar.
3. The *Welcome Aboard Picnic* is considered a special meeting and is considered the most important function of the Association.
4. Additional special meetings of the General Membership may be called by any two (2) Officers of this Association, if in their opinion, the need for such a meeting should arise. Notices of said meeting shall be distributed to all members of this Association in good standing in accordance with Section IV of these By-Laws.

5. The Board of Governors shall provide sufficient notice to the General Membership and other interested parties for planned future meetings. A four (4) week notice but not less than two (2) weeks prior to any meeting shall be used as a guideline. Such notices shall include the date, time and location of the meeting as well as describe the nature of the business to be transacted.

Section VII
Dissolution

- A. In the event that it becomes necessary to dissolve this organization the following shall apply.
 1. Initiation of the dissolution of the Association must be made by the Board of Governors and submitted to the General Membership.
 2. Complete dissolution of this Association must be approved by a two-thirds (2/3) majority of votes cast in a special call for the vote. Ballots will be submitted by US mail and must be returned to the Secretary within 30 days of the original mailing of the ballot's postmark. Dissolution will become effective ten (10) days following the ballot deadline.
 3. All funds in the possession of the Association on the effective date of dissolution, shall be transferred to the United States Naval Academy Alumni Association